Approved For Release 2003/05/05 : CIA-RDP80B01676R002400010025-0

TOP SECRET

T.S. No. 77797
Copy 1 of 1

25X1 [redacted]

[redacted] 25X1
25X1

9 November 1953

STAFF CONFERENCE

Minutes of Meeting Held in Director's
Conference Room, Administration Building
Monday, 9 November 1953, at 1100 Hours

Mr. Dulles Presiding

Lieut. Gen. Charles P. Cabell, Deputy Director of Central Intelligence
Frank G. Wisner, Deputy Director for Plans
Robert Amory, Jr., Deputy Director for Intelligence
Col. Lawrence K. White, Acting Deputy Director for Administration
Lyman B. Kirkpartick, Inspector General
H. Marshall Chadwell, Assistant Director for Scientific Intelligence
Sherman Kent, Assistant Director for National Estimates
George G. Carey, Assistant Director for Operations
Huntington D. Sheldon, Assistant Director for Current Intelligence
James M. Andrews, Assistant Director for Collection and Dissemination
James Q. Reber, Assistant Director for Intelligence Coordination
Col. Matthew Baird, Director of Training
25X1 [redacted] Deputy Assistant Director for Communications
Col. Sheffield Edwards, Assistant Deputy, Security Office
25X1 [redacted], Acting Personnel Manager
[redacted] cting Comptroller
[redacted] uditor in Chief
James Garrison, Chief of Logistics
Lawrence R. Houston, General Counsel
25X1 [redacted] Deputy Chief, General Services Office 25X1
Richard Helms, Chief of Operations
Tracy Barnes, Chief [redacted] 25X1
25X1 [redacted] Chief, Planning and Program Coordination Staff
25X1 [redacted] Chief for Technical Support
[redacted] hief of Administration, Office of DD/P
[redacted] Chief of FI Plans representing Chief, FI
25X1 [redacted]
Dr. John R. Tietjen, Chief, Medical Staff
John Warner, Executive Officer for DD/A
25X1 [redacted] cutive Assistant to the Director
[redacted] ssistant to the Director
[redacted], Assistant to the Director
[redacted] Assistant to the Director

TOP SECRET

25X1 [redacted]

Approved For Release 2003/05/05 : CIA-RDP80B01676R002400010025-0

1. Loose Talk

Mr. Dulles warned that members of the Agency must not make statements that could be interpreted as an attack upon the rights of individuals. In this connection he mentioned such a statement quoted in a weekly magazine concerning [redacted] 25X1

2. Monthly Letters from the Field

General Cabell explained the purpose of the new "Monthly Letters from the Field," pointing out specifically that such Letters would not constitute an action channel but would serve only to keep the Director, the Deputy Director and DD/P appraised of conditions, gripes, problems, etc., that face the Field Stations. It was noted, however, that where appropriate excerpts could be made and sent to all interested parties.

3. Personnel

Mr. Kirkpatrick reiterated remarks made in previous meetings regarding the need for supervisors to take a greater interest in personnel management and announced that he was drawing up a plan for a training course for supervisors.

4. Security Clearances

Dr. Kent, citing cases where a prospective employee was turned down by the Security Office after six months of investigations or where Consultants were terminated for security reasons after being used, asked if he couldn't use a direct approach in informing these people why we could not employ them. Mr. Dulles pointed out that it would be impossible to generalize in these matters and that each would have to be considered on a case by case basis. He asked Dr. Kent to arrange a meeting to include himself, General Cabell, Colonel Edwards, and such others as Dr. Kent desired. (This was settled, however, without the need of bothering the Director.)

5. Budget

Colonel White gave a status report of discussions with the Bureau of the Budget, noting that the Bureau seemed well impressed and that in general the situation looked favorable. Mr. Dulles spoke of a discussion that he had with Mr. Macey during which the Director outlined CIA policy regarding our reserve. It is Agency policy to spend the reserve only under a mandate from the National Security Council. Colonel White re-emphasized the need for restricting liaison with the Bureau of the Budget to the Comptroller, pointing out that now that members of the Bureau of the Budget had gotten to know more people in CIA they were inclined to call direct and, for our own protection, it is essential that the Comptroller know all information that has been passed to Budget.

25X1

6. A Joint Committee on Intelligence Affairs

The Director, mentioning the Mansfield proposal to establish a Joint Congressional Committee on Intelligence Affairs, stated that this Agency did not want to give the impression of fighting such a Committee and that we should avoid being drawn into discussions regarding it.

7. Executive Order on Classification of Documents

Colonel White gave a brief resume of the proposed Executive Order on Classification of Documents.

* * * * * *

Approved For Release 2003/05/05 : CIA-RDP80B01676R002400010025-0

ASSISTANT DIRECTOR'S MEETING

AGENDA

Director's Conference Room, First Floor
Administration Building
On Monday, 9 November 1953 at 1100 Hours

1.	Loose Talk	Mr. Dulles
2.	Monthly Letters from the Field	General Cabell
3.	Personnel	Mr. Kirkpatrick
4.	Security Clearances	Dr. Kent
5.	Budget	Colonel White
6.	A Joint Committee on Intelligence Affairs	Mr. Dulles
7.	Executive Order on Classification of Documents	Colonel White

Approved For Release 2003/05/05 : CIA-RDP80B01676R002400010025-0