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# ACTION MEMORANDUM

## OFFICE OF THE DIRECTOR

Action Memorandum No. A-281

Date 6 August 1963

TO : Director of Training
VIA : Deputy Director/Support
SUBJECT : Presentations by CIA to the Senior Service Schools and the Foreign Service Institute
REFERENCE:

The DCI has directed that CIA exert every effort to insure that its presentations to the Senior Service Schools and the Foreign Service Institute are of the highest caliber, represent the best that the Agency has to offer, and are so designed as to give the faculty and students of these schools the most accurate picture of the Agency and its capabilities within the need-to-know limit. In this connection the Office of Training should assume the responsibility for insuring that our presentations are such as desired by the Director. If the assistance of the Director's Office is needed to request one of the schools to change its curriculum, please advise us. Copies of this memorandum are being supplied to all of the Directorates so that they will be informed in regard to the Director's wishes when giving consideration to providing speakers or making presentations.

(signed) Lyman B. Kirkpatrick

Lyman B. Kirkpatrick
Executive Director

cc: DD/I General Counsel
DD/P Comptroller
DD/S Inspector General
DD/S&T

SUSPENSE DATE:

LBK:drm

Distribution: To addressees as noted above; 1-DCI; 1-DDCI; 1-ExDir; 1-ER

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