

DECLASSIFIED AND APPROVED FOR  
RELEASE  
BY THE CENTRAL INTELLIGENCE AGENCY  
DATE: 2001

9/23 Acy. Chief, Interdepartmental Coordinating and  
Planning Staff  
Asst. Director, Office of Research and  
Evaluation

**Subject: Washington Document Center.**

1. After a study of the functions and operations of the Washington Document Center by ICAPS, the Director of Central Intelligence has approved a plan to gradually take over this intelligence agency.

2. The plan calls for the transfer to CIG rolls of approximately 55 War Department Civil Service personnel now employed in the Washington Document Center. This action was necessary due to fact that this key personnel would otherwise have been dropped from the Washington Document Center by October 9, due to War Department budgetary cuts. For the time being this personnel will continue to function under joint direction of the Army and the Navy who are now supervising the Center. It is the intention that CIG may be able to take over the Center on or about 1 December 1946, in its present location.

3. It is requested that your office study this matter and prepare plans for the gradual taking over of the Washington Document Center and that you designate a representative who will be charged with coordinating the administrative and operational arrangements thereto. Further request a status report be made to ICAPS on 15 October and

**ICAPS**