5 August 1946

MEMORANDUM FOR: ASSISTANT DIRECTOR FOR SPECIAL OPERATIONS
ASSISTANT DIRECTOR FOR COLLECTION
ASSISTANT DIRECTOR FOR DISSEMINATION
ASSISTANT DIRECTOR FOR RESEARCH AND EVALUATION

SUBJECT: Interdepartmental Liaison and Coordination

1. It is requested that a memorandum be submitted to ICAPS setting forth in detail all forms of interdepartmental liaison and coordination now in operation between your Office and the other agencies of the Government. There should be set forth the origin of the liaison or coordination arrangement, comment on its present value, and suggestions for change.

2. The memorandum should include descriptive statements of all interdepartmental boards, committees, working groups, etc., presently operating under the general supervision of the Office.

[Signature]
DONALD KIEFER
Acting Chief, Interdepartmental Coordinating and Planning Staff